ARN AD240718000083	0083H 24ABCPM8147P1Z6		Date Of Application/Case Creater 19/07/2018	R	Status Rectification Submittee		
APPLICATIONS	Reply No.	Notice No.	Filed By	Date of Reply	Supporting Docume		
NOTICES	ZA240718000255T	ZA240718000252Z	Jurisdictional Officer/ Concerned Officer	19/07/2018	5120kb (1) (1) (1) (1).pdf		
RDERS					Acknowledgem (1) (1) (1) (1) (1) (1) (1) (1) (1) (1).pdf		
DDITIONAL					Acknowledgem (1)(1)(1)(1) (1)(1)(1)(1) (1)(1).pdf		
					Acknowledgem (1) (1) (1) (1) (1) (1) (1) (1) (1) (2).pdf		
	ZA240718000268M	ZA2407180002511	self	19/07/2018	exact_5mb (2) (2).pdf exact_5mb (2)		
					(1).pdf Reply To Notice Advance Rulii (4).pdf		
					Counter Reply Notice for Adva Ruling (8).po		

Go back to the Main Menu

G (1). View ORDERS and File Appeal

This section of the document discusses the steps to view ORDERS and File Appeal. In case, you want to take other actions (such as, search application, view notices and file replies, view counter replies etc.) related to the Proceedings of all Advance Ruling-related Applications, click here -> <u>Go back to the Main Menu</u>

To view ORDERS and File Appeal, perform following steps:

1. On the **Case Details** page of that particular application, select the **ORDERS** tab. This tab displays all the Orders issued by AAR or AAAR against this case. Click **File Appeal** hyperlink to initiate your Appeal Application.

ARN AD240718000112	GS 20 2	TIN/UIN/Temporary ID 4 4BBCPM8147P1Z6	Dat	e Of Application/Case Creation 31/07/2018	S Referred	tatus by Authority
APPLICATIONS	Order No.	Type of Order	Passed On	Passed By		Action
NOTICES	ZA240818000067Q	Advance ruling order	12/08/2018	Gujarat Authority for Advance Ruling	File Appeal	File Rectificatio
REPLIES					25	50 100
ORDERS				10	25	50 100
RECTIFICATION						
ADDITIONAL						

Note 1: Here are the types of Orders issued by AAR and AAAR.

Orders Issued by Authority for Advance Ruling (AAR)	Orders Issued by Appellate Authority for Advance Ruling (AAAR)
 Declaring Advance Ruling Void Dropping Void Proceedings Admission of Advance Ruling Application Rejection of Advance Ruling Application Advance Ruling Order Rectification of Order Rejection of Rectification Application 	 Declaring Advance Ruling Void Dropping Void Proceedings Acceptance of Condonation of Delay Rejection of Condonation of Delay Appeal Order (Confirming Advance Ruling) Appeal Order (Modifying Advance Ruling) Rectification of Order Rejection of Rectification Application

Note 2: You can file an Appeal against only the Advance Ruling Order issued by AAR.

2. New Application page is displayed. Act(s) for which Appeal against the Advance Ruling has to be filed is auto-selected. In case, there is no sufficient balance in Cash Ledger, click DEPOSIT TO CASH LEDGER button to deposit the required amount of the displayed Total Fee Applicable in Cash Ledger. <u>Click here to refer the FAQs and User Manual on Making Payment.</u> Otherwise, click CREATE APPLICATION FOR APPEAL.

SGST	CG	ST IGST	Cash Balance as on 12/8/2018	1. If there is not sufficient
Acts	Fee Applicable (in ₹)	Amount available in Cash Ledger (in ₹)	Amount to be paid (in ₹)	balance in Cash Ledger (under Fee head), i.e. "Amount to be paid " is
SGST	10,000.00	290000.00	Nil	not nil, then click on Deposit To Cash Ledger
CGST	-			button to deposit the
IGST	-		<u> </u>	Ledger.
Total (in ₹)	10,000.00	290000.00	Nil	2. If sufficient balance is

3. Advance Ruling Appeal Application page is displayed. System auto-calculates the number of days delay in filing appeal from the date when Advance Ruling Order was passed by the AAR. If the No. of days delay in filing appeal field is not 0, you must attach the Details of Condonation of Delay (COD) in the Upload Supporting Documents field. Also, based on the Act(s) for which Appeal against the Advance Ruling has to be filed, Details of Jurisdictional Officer is auto-populated. To go to the previous page, you can click BACK.

Note: Appeal can be filed even after 30 days and up to 60 days (even without COD) or even after 60 days from the date of communication of the order appeal against. In case of delay, please attach the Application for COD in "Upload Supporting Document" section of the Appeal Application.

Application Type	GSTIN/UIN/Temporary ID	Legal Name
Appeal to the Appellate Authority for Advan Ruling	ce 24ABCPM8147P1Z6	PRAVINBHAI KALIDAS MISTRY
Trade Name	Status of the Applicant	
SUN LIGHT(Paldi)	Registered	
		 indicates mandatory fields
order Details		
	Date of Communication of Order	
A2408180000216	09/08/2018	
ppeal Details		
o. of days delay in filing Appeal		6 No. of days delay in filing Appeal is calculated
o. of days delay in filing Appeal		One of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order.
o. of days delay in filing Appeal		 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section.
o. of days delay in filing Appeal		 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section.
o. of days delay in filing Appeal etails of Jurisdictional Officer		 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section.
o. of days delay in filing Appeal retails of Jurisdictional Officer Application Filed For • SGST •	Designation	 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section.
o. of days delay in filing Appeal etails of Jurisdictional Officer Application Filed For • SGST • Name	Designation	 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section.
etails of Jurisdictional Officer Application Filed For SGST Name MUKESH DHANJIBHAI KARSHALA	Designation Commercial Tax Officer	 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section. Email ID rohitash_singh@infosys.com
o. of days delay in filing Appeal etails of Jurisdictional Officer Application Filed For• SGST • Name MUKESH DHANJIBHAI KARSHALA Address	Designation Commercial Tax Officer Jurisdiction Details	 No. of days delay in filing Appeal is calculated after expiry of 30 days, from the date of communication of Advance Ruling order. In case of delay in filing Appeal, please attach Details for Condonation of Delay (COD) in the supporting document section. Email ID rohitash_singh@infosys.com

	· · · · ·	-	•	
Building No./ Flat No. • t	Name of the Premises	s/Building	Floor No.	
Road/Street •	City/Town/Locality/Vil	llage•		
State• Gujarat •	District • Ahmedabad	v	PIN Code 381000	
hether the Appellant wishes to be h	eard in person?• Yes	No		
tails of Appeal for Advance Ruling , pload the Filled Template • Choose File No file chosen	Application			 Download Template Only PDF file format is allowed. Maximum file size for upload is 5MB. Click here to view the steps for converting the filled application Word template to PDF file format.
load Supporting Documents				• Only DDE file formational
Choose File No file chosen				 Only PDF the format is allowed. Maximum file size for upload is 5MB. Maximum 4 supporting documents can be attached in the application. The remaining documents can be handed over in hard copy during personal hearing.
rification •				
I , son/da belief what is stated above and in the a (designation)	nughter/wife of nnexure(s), including the docume and that I am competent to mak	do hereby s nts are correct. I arr te this application an	colemnly declare that making this applic d verify it.	at to the best of my knowledge and ation in my capacity as
Name of Authorized Signatory• Select	•	Place • Enter Place		
Designation / Status		Date		
		[BACK F	PROCEED TO FILE

- 4. Enter details in the Address of Appellant at which notices may be sent field in case the address for communication of Notice is different than the registered address. If the Address is same as registered address, then select the Same as Registered Address check-box and the already registered address will get pre-filled.
- 5. Select the radio buttons Yes or No, based on your choice of being heard in person or not.
- 6. Click **Download Template** to download and manually fill details of Appeal and then upload the converted PDF using **Choose File** button under **Details of Appeal for Advance Ruling Application** field.
- If required, you can also upload supporting documents. This is not a mandatory field. To upload, first fill Enter Document Description field and then click Choose File to upload them.

Note: You must upload the Details of Condonation of Delay (COD) if No. of days delay in filing appeal field is not 0.

- 8. Enter **Verification** details and click **PREVIEW** to download and review your Appeal Application. Once you are satisfied, click **PROCEED TO FILE**.
- 9. In case, No. of days delay in filing appeal field is not 0; a Warning message popup is displayed. Click PROCEED.



10. Submit Application page is displayed. Click SUBMIT WITH DSC or SUBMIT WITH EVC.

Dashboard > Submit Application		English
APPLICATION TYPE	LEGAL NAME	GSTIN/UIN/Temporary ID
Appeal to the Appellate Authority for Advance Ruling	PRAVINBHAI KALIDAS MISTRY	24ABCPM8147P1Z6
Digital signatures are governed by the provisions of Infor electronic records [Section 2(p) of IT Act]. Affixing digital signature/mark on such information/document (Section 5 punishable offence under IT Act (Section 66 C). Before at electronic record.	Warning mation Technology Act, 2000 ("IT Act") and ru signature on any document herein is deemed of IT Act). Fraudulently/Dishonestly making taching your digital signature certificate, plea	ules made thereunder. It is a mode of authenticating I to be equivalent to affixing hand written use of any other person's digital signature is a se be certain that you wish to authenticate this
ODSC is compulsory for Companies & LLP		
• Facing problem using DSC? Click here for help	_	
		SUBMIT WITH DSC SUBMIT WITH EVC

11. Advance Ruling Acknowledgement page is displayed. In the top section of this page, success message is displayed in green. New generated ARN and its details are displayed in the Acknowledgement section. You can click the DOWNLOAD button to download the filed Appeal or you can click GO To My Applications hyperlink on the top-right side to open this new ARN.

Acknowledgement You have filed the application successfully and the particulars of the application are given a Application Reference No. (ARN) AD2408180000120	s under:
You have filed the application successfully and the particulars of the application are given a Application Reference No. (ARN) AD240818000012O	s under:
Application Reference No. (ARN) AD240818000012O	
Date of filing 12/08/2018	
Time of filing 1:47:50 AM	
Goods and Services Tax Identification Number(GSTIN) 24ABCPM8147P1Z6	
Legal Name PRAVINBHAI KALIDAS MISTRY	
Trade Name(If available) SUN LIGHT(Paldi)	
Advance Ruling Appellate Authority Gujarat Appellate Authority for Advance Ruling	
Filed By ANGAD ARORA	
Form No. GST ARA-02	
Form Description Appeal to the Appellate Authority for Advance R	uling

Note 1:

Following actions take place on the GST Portal after a Taxpayer successfully files an Appeal Application against the Advance Ruling Order passed by AAR:

- ARN gets generated along with Acknowledgement and is communicated to the Appellant through an email and SMS.
- An email is sent to the CO and JO informing them about receipt of application along with ARN and application date.
- The application will land in the AAAR's queue under Application inbox and will be available to all tax officials and Appeal Proceedings will follow.

Note 2:

Following actions take place on the GST Portal after a CO/JO successfully files an Appeal Application against the Advance Ruling Order passed by AAR:

- ARN gets generated along with Acknowledgement and is communicated to the Appellant through an email and SMS.
- An email is sent to the Taxpayer informing him/her about receipt of application along with ARN and application date.
 He/she can navigate to Dashboard > Services > User Services > My Applications and search for the Application and open the Case Details Screen. Status of the ARN will be "Pending for Order".
- The application will land in the AAAR's queue under Application inbox and will be available to all tax officials and Appeal Proceedings will follow.
- 12. On clicking **GO To My Applications** hyperlink, **My Applications** page is displayed. Once you search with today's date, the new ARN will be displayed with Status as "Pending for Order". Click ARN hyperlink.

		10115				
Applications						
						• indicates mandatory fields
plication Type •			From Date		To Date	
Advance Ruling		Ŧ	12/08/2018	m	12/08/2018	#
			₹J		SEARCH	NEW APPLICATION
ARN/REN ≜	Form No. ≜	Form D	escription ±	Date of Filing	<u>.</u>	Status ≜
,				12/08/2018	Per	ading for Order

13. **Case Details** page of your Appeal Application is displayed. You will be able to track all proceedings related to this Appeal Application and take necessary actions from this page using the tabs provided on the left.

Dashboard > Services > U	Iser Services > My Ap	pplications > Case Details		
ARN AD24081800001	120	GSTIN/UIN/Temporary ID 24ABCPM8147P1Z6	Date Of Application/Case Creation 12/08/2018	Status Pending for Order
APPLICATIONS	PRN : IP24081800	000005		Date Of Debit: 12/08/2018
NOTICES		Type of	Document	Action
REPLIES		Advance Ruling	Appeal Application	View
ORDERS				
RECTIFICATION				
ADDITIONAL DOCUMENT				

Note:

Key-steps of the Proceedings related to an Appeal Application are:

If COD is required:

- AAAR reviews the COD Application and issues "Hearing Notice" for Admission/Rejection of Condonation of Delay. Its
 intimation is sent by a system-generated email to the Appellant and Respondents, with date, place and time of
 hearing.
- On the date of hearing, parties appear before the authority. AAAR can also issue an Adjournment Notice to the parties with details of new date, new place and new time of hearing.
- After hearing the parties and examining the application and records received during Personal Hearing, if any, AAAR can take following actions:
- i. Issue "Acceptance of Condonation of Delay" Order if AAAR is satisfied that the Appellant was prevented by sufficient cause to present the appeal within 30 days from the date of the communication of the order of the AAR. In this case, its intimation is sent by a system-generated email to the Appellant and Respondents and the Status of the ARN is changed from "Pending For Order" to "Admitted".
- ii. Issue "Rejection of Condonation of Delay" Order if AAAR is **not** satisfied that the Appellant was prevented by sufficient cause to present the appeal within 30 days from the date of the communication of the order of the AAR. In

this case, its intimation is sent by a system-generated email to the Appellant and Respondents and the Status of the ARN is changed from "Pending For Order" to "Rejected".

If COD is not required or if COD is condoned and Appeal is admitted:

- AAAR reviews the Appeal and issues "Hearing Notice" for Disposal of Advance Ruling Appeal Application. Its
 intimation is sent by a system-generated email to the Appellant and Respondents, with date, place and time of
 hearing.
- If required, Respondents can submit their Counter-replies on the GST Portal. System will send an intimation regarding the submission of counter reply by respondent to the appellant through an email.
- On the date of hearing, parties appear before the authority. AAAR can also issue an Adjournment Notice to the parties. Its intimation is sent by a system-generated email to the Appellant and Respondents, with details of new date, new place and new time of hearing.
- After hearing the parties and examining the application and records received during Personal Hearing, if any, AAAR can take following actions:
- i. Issue "Appeal Order (Confirming Advance Ruling)". Intimation of the Order is sent by a system-generated email to the Appellant, Respondents and AAAR and the Status of the ARN is changed from "Pending For Order" to "Disposed by Appellate Authority". If there is difference of Opinion among the AAAR Members on any point, AAAR will mention in the order that no advance ruling can be pronounced in respect of such point or points.
- ii. Issue "Appeal Order (Modifying Advance Ruling)". Intimation of the Order is sent by a system-generated email to the Appellant, Respondents and AAAR and the Status of the ARN is changed from "Pending For Order" to "Disposed by Appellate Authority". If there is difference of Opinion among the AAAR Members on any point, AAAR will mention in the order that no advance ruling can be pronounced in respect of such point or points.

Go back to the Main Menu

G. (2) File Rectification

To file Rectification and view them, perform following steps:

 On the Case Details page of that particular application, select the ORDERS tab. This tab displays all the Orders issued by AAR or AAAR against this case. Click File Rectification hyperlink to initiate your Rectification Application.

ARN AD240718000	GS 1120 2	TIN/UIN/Temporary ID 4ABCPM8147P1Z6	Dat	e Of Application/Case Creation 31/07/2018	S Referred	Status by Autho	ority
APPLICATIONS	Order No.	Type of Order	Passed On	Passed By		Action	
NOTICES	ZA240818000067Q	Advance ruling order	12/08/2018	Gujarat Authority for Advance Rulir	g File Appeal	File Rec	tificatio
REPLIES					0 25	50	100
ORDERS					0 25	50	100
RECTIFICATION							
ADDITIONAL DOCUMENT							

<u>Note:</u> In case the difference between the date of the order and rectification application filed is more than 6 months, the information message will pop up asking for confirmation if you still want to file the Rectification Application as the period exceeds 6 months from the date of the order. In case, you select "YES", System will allow you to proceed with the application. In case, you select "NO", System will bring you back to the earlier screen.

2. **Rectification** application is displayed. Your details, Order Details, Details of JO are auto-populated. The remaining details must be filled manually. To go to the previous page, you can click **BACK**.

ARN AD240718000112	GSTIN/UIN/Temporary ID 0 24ABCPM8147P1Z6	Date Of Application/Case Creatio 31/07/2018	n Status Referred by Authority
APPLICATIONS NOTICES	Application Type: Rectification of Order		• indicates mandatory fields
REPLIES	Applicant Details		
ORDERS	Legal Name	Status of the Applicant	
RECTIFICATION	PRAVINBHAI KALIDAS MISTRY	Registered	
ADDITIONAL DOCUMENT	Order Details		
	Order Number ZA240818000067Q	Date of Communication of Order 12/08/2018	
	Details of Jurisdictional Officer		
	Application Filed For • SGST •		
	Name MUKESH DHANJIBHAI KARSHALA	Designation Commercial Tax Officer	Email ID rohitash_singh@infosys.com
	Address NA	Jurisdiction Details Ghatak 1 (Ahmedabad), Range - 1, Division - 1, Gujarat	
	Details for Rectification of Order		
	Upload the Filled Template • Choose File No file chosen		Download Template Click here to view the steps for converting the filled application Word template to PDF file format.
			Only PDF file format is allowed.
			• Maximum file size for upload is 5MB.
	Upload Supporting Documents		
	Enter Document Description		Maximum 4 supporting documents can be attached in the application. The remaining documents can be handed over in hard copy during personal hearing.
			 Only PDF file format is allowed. Maximum file size for
			upload is 5MB.
]	Verification •		
	I son/daug	hter/wife of do h	ereby solemnly declare that to the best

and verify it.	(designation) and that I am competent to make this application
Name of Authorized Signatory/ Appellant• Select •	Place • Enter Place
Designation / Status	Date
	BACK PREVIEW PROCEED TO FILE

- 3. Click **Download Template** to download and manually fill details of Rectification and then upload the converted PDF using **Choose File** button under **Details of Rectification of Order** field.
- 4. If required, you can also upload supporting documents. This is not a mandatory field. To upload, first fill **Enter Document Description** field and then click **Choose File** to upload them.
- 5. Enter Verification details and click **PREVIEW** to download and review your Reply. Once you are satisfied, click **PROCEED TO FILE**.
- 6. Submit Application page is displayed. Click SUBMIT WITH DSC or SUBMIT WITH EVC.

APPLICATION TYPE Advance Ruling Application	LEGAL NAME PRAVINBHAI KALIDAS MISTRY	GSTIN/UIN/Temporary ID 24ABCPM8147P1Z6
	(!)	
	Warning	
Digital signatures are governed by the provisions of electronic records [Section 2(p) of IT Act]. Affixing of signature/mark on such information/document (Sec punishable offence under IT Act (Section 66 C). Before electronic record.	Information Technology Act, 2000 ("IT Act") and ru ligital signature on any document herein is deemed tion 5 of IT Act). Fraudulently/Dishonestly making ore attaching your digital signature certificate, plea	ules made thereunder. It is a mode of authenticating I to be equivalent to affixing hand written use of any other person's digital signature is a se be certain that you wish to authenticate this
ODSC is compulsory for Companies & LLP		
• Facing problem using DSC? Click here for help		
	Ī	SUBMIT WITH DSC SUBMIT WITH EVC
	-	Submit with EVC

7. Acknowledgement page is displayed. Click OK.

Dashboard > Services > User Services > My Applications > Acknowledgement	
Your rectification application has been filed against Order No. ZA240818000067Q dated 12/08/2018. Your Rectification Reference No. is ZA2408180000680 dated 12/08/2018	
ок	

<u>Note:</u> You will also receive an email and SMS confirming successful filing of Rectification, along with generated Rectification Reference Number.

8. GST System automatically directs you to the RECTIFICATIONS tab where the Rectification of Order you just filed will be displayed in a table. You can click hyperlinks in the Rectification No. and Order No. to download their related documents. Also, intimation for submission of rectification application is sent to the JO/CO through an email and alert will go to the AAR/AAAR.

ARN AD240718000112	GS 20 2	TIN/UIN/Temporary ID 24ABCPM8147P1Z6	Date Of Application/Case Creation 31/07/2018	on	Rectific	Status ation Submitted
APPLICATIONS	Rectification No.	Order No.	Filed By	Date Rectific	of ation	Supporting Documents
NOTICES						
REPLIES	ZA2408180000680	ZA240818000067Q	PRAVINBHAI KALIDAS MISTRY , 24ABCPM8147P1Z6	12/08/2018		NA
ORDERS						
RECTIFICATION				10	25	50 100
DDITIONAL						

Note: Rectification of Order can also be filed by CO/JO or AAR and AAAR.

Go back to the Main Menu

H. View Rectifications filed for Orders of an ARN

To view Rectifications you have filed, perform following steps:

1. On the **Case Details** page of that particular application, select the **RECTIFICATIONS** tab. This tab displays the Rectifications you or CO or JO or AAR or AAR have filed.

ARN AD2408180000	GS 002P 2	TIN/UIN/Temporary ID 24ABCPM8147P1Z6	Date Of Application/Ca 02/08/201	se Creation 8	Status Rejected
APPLICATIONS	Rectification No.	Order No.	Filed By	Date of Rectification	Supporting Document
REPLIES	ZA240818000026W	ZA2408180000216	MUKESH DHANJIBHAI KARSHALA	09/08/2018	NA
ORDERS	ZA240818000029Q	ZA2408180000216	Firoz Abdulrazak Bhatkar	09/08/2018	NA

2. Click hyperlinks in the Rectification No. and Order No. to download their related documents.

Note: Once the Rectification Application is filed, following steps occur:

If Rectification is filed by a Taxpayer or CO/JO:

AAR/AAAR reviews the Application and can take the following actions:

i. **Issue "Rejection of Rectification Application" Order, with reasons for rejection:** If the AAR/AAAR is satisfied that the rectification is not required or the application is time barred, it will provide an opportunity of being heard and issue "Hearing Notice" for Acceptance/Rejection of Rectification Application to the Applicant and CO and/or JO, with date, place and time of hearing. Based on the hearing, it will pass the Order. Also, Status of the ARN is updated to "Rectification Rejected". The parties (i.e. the applicant and the jurisdictional officer and/or concerned officer) will be informed about such order through email.

ii. Proceed with Rectification:

- AAR/AAAR issues "Hearing Notice" for Disposal of Rectification Application. Its intimation is sent by a systemgenerated email to the Applicant and CO/JO, with date, place and time of hearing. AAAR can also issue an Adjournment Notice to the parties. Its intimation is also sent by a system-generated email to the Applicant and CO/JO, with details of new date, new place and new time of hearing.
- On the date of hearing, parties appear before the AAR/AAAR. AAR/AAAR after giving the persons concerned an
 opportunity of being heard can rectify the order. Status of the ARN is updated to "Application Disposed ". The parties
 (i.e. the applicant and the jurisdictional officer and/or concerned officer) will be informed about such order through
 email.

If Suo moto Rectification is done by AAR/AAAR:

CASE 1 - In case opportunity of being heard is required because the rectification has the effect of enhancing the tax liability or reducing the amount of admissible input tax credit, following steps take place:

- 1. AAR/AAAR issues "Hearing Notice" along with the grounds of rectification. Its intimation is sent by a system-generated email to the Applicant and CO/JO, with date, place and time of hearing. AAR/AAAR can also issue an Adjournment Notice to the parties. It's intimation is also sent by a system-generated email to the Applicant and CO/JO, with details of new date, new place and new time of hearing.
- 2. On the date of hearing, parties appear before the AAR/AAAR. AAR/AAAR after giving the persons concerned an opportunity of being heard can rectify the order. Status of the ARN is updated to "Application Disposed". The parties (i.e. the applicant and the jurisdictional officer and/or concerned officer) will be informed about such order through email.

CASE 2 - In case opportunity of being heard is **not** required, AR/AAAR will rectify the order. Status of the ARN is updated to "Application Disposed". The parties (i.e. the applicant and the jurisdictional officer and/or concerned officer or AAR, if Order is rectified by AAAR) will be informed about such order through email.

Go back to the Main Menu

H. View Additional Documents

To view Additional Documents related to a case uploaded by AAR/AAAR, perform following steps:

1. On the **Case Details** page of that particular application, select the **ADDITIONAL DOCUMENT** tab. This tab displays the additional documents submitted physically by any party (i.e. Applicant or Jurisdictional Officer or Concerned Officer) during the hearing.

AD240818000009B	24AB	CPM8147P1Z6	09/08/2018	Referred by Authority
APPLICATIONS				
NOTICES	Date of Hearing	Document Description	Document Submitted By	Download Document
REPLIES	09/08/2018	doc1	docA	01test (3).pdf
ORDERS	09/08/2018	doc1	jim	01test (1).pdf
RECTIFICATION	10/08/2018	doc2	jim	01test (1).pdf
ADDITIONAL				

2. Click hyperlinks in the **Download Document** Column to download and view.

Go back to the Main Menu